

# MAKENA METZ

(818)-746-6612 | [Makena.metz@gmail.com](mailto:Makena.metz@gmail.com)

I am a creative problem solver, a team player, and an experienced multitasker. I am extremely organized and excited to support a team with professionalism and positivity!

## SKILLS

Ableton, Sibelius, GarageBand, Microsoft Office Suite, Apple Keynote, Google Suite, Final Draft, Storyboard Pro, Scrivener, PowerPoint, Canvas, Dropbox, Box, Shotgun, Campaign Monitor, FileMaker Pro Advanced, Photoshop, WordPress, Wix, SAP

## CREATIVE EXPERIENCE

### **LA Mentor Program – Society of Composers and Lyricists** 2024-2025

- Selected for one of ten spots for this mentorship program. I wrote music and learned from music professionals both in the creative and business side of the industry

### **MTV/Paramount First Time Composers Program** 2023-2024

- Participated in this inaugural mentorship program. I wrote music from brief to demo, and submitted tracks for sync placement in commercial properties at the studio

### **Disney+ *Hamster & Gretel* – Songwriter** 2022-2023

- Co-wrote two songs with Dan Povenmire and Angela Parrish “Race Against Time” (Episode 2: Math Punch) and “Let’s See What You Got” (Episode 20: Let’s Sea What You Got!”) I collaborated with the showrunner and EP on writing songs from briefs to demo tracks and coordinated with the music producers to record and finalize the songs

## WORK EXPERIENCE

### **Freelance Editor**

Storyteller Media

- Developmentally, line, and copy edited a slate of manuscripts under NDA for Storyteller Media, an imprint of Macmillan. Gave notes on clarity, voice, style, flow of ideas, grammar, punctuation, etc. depending on the edit pass, publisher and author notes
- Liaised with authors, editors, and publishers to edit manuscripts from draft to ready for marketing, galleys, and advanced reader copies on schedule for publication. Tracked and organized database of projects, kept tight schedule to meet publisher deadlines, updated editor on progress and timeline

### **Circle Leader**

2024 – Present

Women in Animation, Los Angeles, CA

- Designed and led two mentorship circles for ten early career post-college graduates and served various career tracks including board artists, editors, composers, writers, and directors to illuminate the animation pipeline and have mentees build relationships and learn by working in various roles through multiple projects and take risks

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## **Instructor – English Rhetoric and Composition**

2022 – 2023

Chapman University, Orange, CA

- Designed and taught Fantasy Rhetorics and the Rhetorics of Belief to two first year college composition English classes, meeting all university, program, and course learning outcomes. Designed innovative online course management site in Canvas and taught asynchronous and synchronous modules with a high level of detail and accuracy

## **Graduate Research Assistant to the Creative Writing MFA Program**

2021 – 2022

Chapman University, Orange, CA

- Coordinated and managed program social media platforms, compiled and researched publication opportunities for the program's monthly newsletter, submitted student accomplishments to the appropriate databases, and provided solution oriented administrative support for special projects and events sponsored by the program in a timely manner

## **Writing Tutor for the Writing Center**

2021 – 2022

Chapman University, Orange, CA

- Reviewed and offered feedback on student written coursework, created resource materials for students and tutors, and conducted writing workshops with student groups

## **EDUCATION**

### **M.F.A in Creative Writing & M.A in English**

Chapman University, Orange, CA, 2021-2023

Winner of the James L. Doti Outstanding Graduate Student Award

### **B.F.A in Theatre Direction & Minor in Playwriting**

Columbia College Chicago, Chicago, IL, 2014-2017